

GORDON MORTUARY

400 West Cherokee Street, PO Box 428

Blacksburg, SC 29702

Telephone # 864-839-2334 Fax # 864-839-2335

Dear sir or madam,

These times are always tough. There is a lot of information that will be needed for the funeral services, Death Certificate, obituaries, and some other documents. To help you with this information, I have included a list of the information that we will discuss, so you can be thinking about it. Feel free to write on this paper and bring it with you to the funeral home, or if you remember it, we can just discuss it then.

Information we need about the deceased:

FULL legal name:

Date of birth:

Age:

Residence:

Is the residence inside city limits?

Closest town to the place of birth:

Marital Status:

Spouse's FULL name prior to first marriage (if applicable):

Father's FULL name:

If living, what is the father's city and state of residence?

Mother's FULL name prior to first marriage:

If living, what is the mother's city and state of residence?

Social Security number:

How far did he/she go through school?

Was he/she a veteran? If so, please bring a copy of the DD-214 (Discharge papers) so we can get a flag.

What branch?

What war (if applicable)?

Was he/she a member of a church or particular faith?

What industry did he/she work in (textiles, education, food, etc.)?

What was his/her job in this industry?

For the people who will come to the receiving and funeral that may not have known your loved one, what do you want them to learn about him/her? (Was he/she an active member of the church, an avid fisherman or golfer, or love a specific type of music or play an instrument?) We would love to help you incorporate these things into the funeral services.

Information about survivors:

Keep in mind that that the people to be listed here are survivors. Anyone who preceded your loved one in death will be listed later on this form.

Sons:

Daughters:

Grandchildren:

Great-Grandchildren:

Brothers:

Sisters:

Other Survivors:

Preceded in death by:

Information about the funeral services:

When would you like to have the receiving of friends?

Where would you like to have the receiving of friends? (We usually recommend having it at the funeral home.)

What day would you like to have the funeral?

What time?

Where would you like to have it?

Who would you like to speak at the funeral?

Would you like for anyone to sing?

Does he/she have a grave space? If yes, where?

Who would you like to serve as pallbearers (Usually 6 – 8)?

Would you like to do memorials in lieu of flowers?

What is your name and relation to the deceased?

How can you be reached?

Telephone Number:

Email address:

Please use this space to write down any questions you may have.